

## Business Meeting of GPHC, April 4, 2009 University of Nebraska, Lincoln, NE

Members in Attendance: Karl Petruso (UT-Arlington), Ken Buckman(UT-Pan American), Kathey Walker (West Texas A&M), Jessica Mallard (West Texas A&M), Linda Kermyer (Hutchinson CC), Robekah Cole (ORU), Betsy Powers (Lone Star College-Montgomery), Sam Thomas (Lone Star College-Montgomery), Trey Baker (UT-Arlington), Cathy Pritchett (UT-Arlington), Ann H. Guess (Alvin CC), Scott R. Furtwengler (San Jacinto College), Stacy Patty (Lubbock Christian U), Karen Lyons (UN-Lincoln), Lynn Greene (Tulsa CC), Caron Daugherty (Ozarks Tech CC), Andrew Yox (Northeast Texas CC), Trisha Yarbrough (East Central U), Mike DeLeon (Texas A&M), David Smith (Neosho County CC), Gary Bell (Texas Tech U), Cheryl Carroll (Texas Tech U), Pat Decker (Johnson County CC), David Lawless (Tulsa CC), Brad Gambill (John Brown U), Virginia Brackett (Park U)

President Brad Gambill called the meeting to order.

### I. Old Business

#### A. Approval of minutes from NCHC GPHC business meeting, 10/24/08

1. Errors to be corrected: spelling of Trisha Yarbrough's last name and add Ken Buckman, UT-Pan American, as present
2. Motion to approve minutes with corrections by Ken Buckman, seconded by Jessica Mallard
3. Motion to approve minutes with corrections passed

#### B. Approval of treasurer's report

1. Motion to approve by Gary Bell, seconded by Cathy Walker
2. Motion to approve treasurer's report passed

#### C. GPHC Dennis Boe Awards

1. Trisha Yarbrough summarized award history and announced 14 entries this year
2. John Britt suggested re-examination of the 60-hour rule, as it disadvantages two-year college students who may have transferred to another school
3. Robekah Cole asked how the submission deadline is determined. It is generally based on the conference dates. Stacy Patty suggested a set deadline. Brad suggested that the deadline be set by the executive committee to be announced ASAP following each conference for the next one
4. Motion for executive committee to determine the date due by Stacy Patty, seconded by Ken Buckman
5. Motion for executive committee to determine the date due for Boe awards passed
6. Virginia Brackett reminded the group that dues must be paid by an institution *prior* to submission of entries for the Boe Award and that the dues/registration form is now available on the homepage

### II New Business

#### A. Committee to Develop Guidelines for Evaluating Boe Award Submissions

1. Karen Lyon suggested that guidelines for judging the Boe awards be developed. She noted how challenging the judging process was this year in the under-sixty hour category. It would be helpful to have weighted criteria, such as emphasis on proper mechanics, content, fresh research, accessibility, etc. She mentioned one entry in science that was not as accessible as those in humanities and wondered whether different categories might prove helpful
2. David Lawless explained that the intent from the beginning was to avoid becoming too convoluted and difficult in the judging process. Early decisions also included to give awards for papers only and not posters. Guidelines were to be revisited after two years of experience with judging for the Boe Award. We have achieved the two years, and guidelines and procedures need re-evaluation
3. Ken Buckman noted, in reference to the science subject project mentioned by Karen, that judges in each discipline should be available
4. Karen suggested that a scoring method be developed that could be publicized.
5. Cheryl Carroll added such methods or guidelines would be beneficial to students

6. It was moved and seconded by Karl Petruso that a subcommittee be organized to reconsider guidelines

B. Partners in the Park

1. Virginia began discussion of establishing scholarships to support students who want to participate in Partners in the Parks. She suggested two \$500 scholarships.
2. Everyone agreed scholarships should go to GPHC member students
3. Recipients must agree to present a paper about their experience at the next GPHC Conference – Cheryl suggested transportation financial assistance should be made available. If students cannot attend a conference, they will send a paper to be posted on the website
4. It was moved and seconded to approve making available two \$500 scholarships for Partners in the Park for GPHC member students

C. Location for GPHC 2010 conference

1. Brad Gambill called for those interested to contact him

D. Election of New Officers

1. Two positions will be open – the Executive Secretary – Treasurer and Vice President
2. Brad Gambill called for those interested to contact him. The executive board will discuss possibilities

E. Website discussion

1. David Lawless began a discussion of the need for website overhaul, suggesting we might use some of our funds to pay for structure, revision, and upkeep
2. We asked for a volunteer last year, and no one responded
3. The addition of sample conference presentations through youtube would make the website more informative for students
4. Karen suggested photos of exemplary posters be placed on the website
5. Stacy suggested that we investigate a server not connected to any of our institutions. He estimates we will need an initial investment of \$500 in software, plus payment of a \$100 annual upkeep fee
6. The question was posed, can NCHC not perform the upkeep? Gary Bell responded that NCHC probably would not want to take on that duty
7. Cheryl suggested that we make available a fee to be paid and that a student might take over upkeep. Brad noted we should set aside funds for the website. The amount of \$300/ year was suggested for payment to a student webmaster. Members are to contact Trisha Yarbrough to identify their students willing to take on the position.
8. The executive board will discuss options and try to move forward

Announcements

- A. The 2010 NCHC meeting will be in Washington DC
- B. Gary Bell noted NCHC is under economic pressures. If everyone will place Amazon.com orders through the NCHC website, NCHC will receive 1-2% of the order value
- C. Everyone should complete the survey

Respectfully submitted,  
Virginia Brackett, Ph.D., EST